

Boone County Conservation Board Cabin Rental  
Rules and Regulations

A. Reservations

1. Reservations can be made by phone 515-353-4237 or in person during Conservation Board office hours. 8 AM to 4:30 PM Monday thru Friday
2. NO reservation will be accepted from telephone answering service

B. Fees and Registration

1. Cabins one and two may be rented on a weekly basis for \$560.00 per week
2. Cabins one and two may be rented by the night for \$90.00 per night with a minimum of two nights on the weekend (ie Friday and Sat. night)
3. Cabin three rate is \$110.00 per night minimum of two nights on weekend and \$685.00 for weekly rate.
4. Weekend single night reservations will not be taken until 12 noon on Fridays.
5. Check in time will be after 3 PM on the first day of rental
6. Check out time shall be 11 AM or before
7. All fees must be received within ten working days of reservation to validate that reservation.
8. Cabin reservation fees are refundable if written notification of cancellation is received 14 days prior to the date reserved
9. When checking out, please lock door behind you.
10. A \$100.00 dollar damage and cleaning deposit is required

C. Rules

1. Maximum number of occupants per cabin is **(6) six**
2. No more than (2) vehicles per cabin are allowed at the cabin site during occupancy
3. Maximum length of stay is 14 consecutive nights within a 21 day period
4. No one under the age of 21 years of age shall be allowed to reserve a cabin
5. No one under the age of 18 years of age shall be allowed to occupy a cabin unless that minor is accompanied by a parent or legal guardian who is staying the entire reservation period
6. No tents, motor homes or pull campers will be allowed at the cabin sites.
7. Cooking in cabins is permitted in furnished appliances only
8. **Smoking is prohibited inside cabin**
9. Pets are not allowed in cabins and must be leashed at all times
10. Cabin quiet hours are enforced at 10:30 PM

11. Non-registered guest must leave the cabin and Don Williams Park by 10:30 PM
12. No keg beer is allowed at cabin site
13. Boone County Conservation Board reserves the right for their staff to enter the cabin in cases of maintenance or security problems
14. All Boone County Conservation Board rules and regulations will apply to registered campers and their guest while occupying cabin.

Camping cabins are for lodging purposes only. Shelters are available for large gatherings and social events. Parties at cabin sites will not be permitted. Violation of rules will be cause to cancel your stay at cabin. The Director has the authority to refuse rental privileges and rescind any and all rental permits for cause. NO REFUNDS WILL BE MADE

#### Suggested items to make your cabin stay more comfortable

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Sleeping bags or bedding, & pillows for full size beds

Extra blankets

Towels and wash cloths

Other cooking supplies

Personal hygiene items

DVD player is supplied

The printed rules and regulations are for your benefit. We would like to welcome you to Don Williams Recreation Area. We hope your stay will be a good experience and you will return for a visit. Our effort is to offer you a pleasant cabin and hope you will help us by leaving the cabin as you found it. If you should find any of the appliances not working please advise us.

#### **Instructions for Using the Key Box:**

1. Push buttons for each number of your code. Buttons can be pushed in any order.
2. Push down on the "OPEN" latch at the top, while holding it down pull the face out from the key box. If a number has been incorrectly pushed, the box will not open. Simply press down on the "CLEAR" button to try again.
3. While holding the face, pull out the key and put the face back onto the key box. The face will then lock back onto the key box and the code will clear.
4. After you have locked the building, follow the directions listed above and put the key back into the box.

Andy Hockenson  
515-230-3254 (cell)